Objectives: To begin speaking before an audience. To discover speaking skills you already have and skills that need some attention.

Evaluation Guide for

The Ice Breaker 4 – 6 Minutes

Title _____

Evaluator _____ Date _____

NOTE TO THE EVALUATOR: *In this speech the new member is to introduce himself/herself to the club and begin speaking before an audience. The speech should have a clear beginning, body and ending. The speaker has been advised to use notes if necessary and not to be concerned with body language. Be encouraging and point out the speaker's strong points while gently and kindly mentioning areas that could be improved. Strive to have the speaker look forward to giving another speech. Your evaluation should help the speaker feel glad about joining Toastmasters and presenting this speech. In addition to your verbal evaluation, please write answers to the questions below.*

- What strong points does the speaker already have?

- How well did the audience get to know the speaker?

- Did the speech reflect adequate preparation?

- Did the speaker talk clearly and audibly?

- Did the speech have a definite opening, body and conclusion?

- Please comment on the speaker's use of notes.

- What could the speaker have done differently that would have improved the speech?

- What did you like about the presentation?